

LEE PUBLIC LIBRARY
MINUTES OF THE TRUSTEES MEETING

Date: May 12, 2010

Time: 4:45 pm

Held at the Library

Present: Peg Dolan, Cynthia Giguere-Unrein, Annie Gasowski, Bruce Larson, Katrinka Pellecchia, Lisa Morin

Minutes of last meeting: Accepted with corrections.

Finances/ Treasurer's Report: Treasurer's report was accepted. As of May 10, the operating budget was \$12,481.70; the balance in the non-lapsing account was \$1290; and there is \$3652.67 in the Special Projects Fund.

Library Statistics: Once again, there was a huge jump in attendance. In April, circulation was 3644, an increase of 330 from April '09; use of the public access computers was 169, an increase of 5; wireless usage was 42, a decrease of 20. There were 107 checkouts of downloadable audio books – an increase of 60 (seven of these were e-books).

Friends of the Library. The Friends are looking to increase their membership, especially among families with children – as they benefit the most from the programs the Friends sponsor. The trustees are planning to host a get-together with the Friends officers in late September/early October.

Old Business:

Town Center Committee Update. As a result of their April 20 meeting with the selectmen, the trustees drew up a list of major stakeholders who should be appointed to the committee, including representatives from several town committees/commissions as well as Lee residents. Cynthia has been working on an outline and she will expand on this working document before the next meeting with the selectman.

Volunteer Appreciation. Lisa will prepare a list of the regular, weekly volunteers for the next meeting. The volunteers will also be recognized in the next issue of the Town Crier..

New Business:

Summer Reading Program. This year's theme for the five-week program is Make a Splash. The Friends are providing support and once again the Lee Library will be coordinating efforts with the Durham and Madbury libraries.

Performance Evaluations. Lisa will do the staff evaluations; the trustees will hand their library director evaluations to Peg by June 1, in order that the results may be collated.

Other. The trustees discussed what should be included in their article for the next Town Crier (due date May 28). Lisa reported that the process of transferring the library website to the town's is going more slowly than she anticipated; the Gates grant is in its second year – there are now four public access computers available.

The meeting was adjourned at 6:10. The next regularly scheduled meeting will be June 8 at 4:45 pm at the library.